How to find books

A complete catalogue of our books can be found on the OPAC web page. You will find a link on our MPSlibrary web page or go directly to:

	Suchen Suchergebris	Erweiterte Suche Zwischenablage Benutzer-Info Hilfe
MPS	[suchen [und] 💽 [alle Wo	ner [ALL] • ? sortiert nach Erscheinungsjahr • Unso Suchen
Home Katalogmenü	Online-Katalog d	ler Bibliothek des Max-Planck-Instituts für Soni
Abmelden	Lindau	
	Bestand: (Stand: März 2000)	- Ca. 7.000 Monographien - 112 laufende Zeitschriften
	Sammelschwerpun	 kte: - Extraterrestrische Physik, - Physik des Sonnensystems und der Sonne, - Physik der terrestrischen Atmosphäre und Magnetos - Satellitentechnik
	Sammelschwerpun Benutzerkreis:	 Physik des Sonnensystems und der Sonne, Physik der terrestrischen Atmosphäre und Magnetos
		 Physik des Sonnensystems und der Sonne, Physik der terrestrischen Atmosphäre und Magnetos Satellitentechnik Mitarbeiter des Instituts
	Benutzerkreis:	 Physik des Sonnersystems und der Sonne, Physik der terrestrischen Atmosphäre und Magnetos Satellitentechnik Mitarbeiter des Instituts Exteme (nach vorheriger Anmeldung)

If you specify "all words" as a search criterion you may enter a keyword, book title, author or ISBN into the search field. For more specific search options change the criterion in the pull-down menu above.

all words [ALL]	sear
author [AUT]	
title: keywords [TTL]	
beginning of a title [BGT] any number (ISSN, ISBN) [NUM] corporation: keywords [COR]	
conference: keywords [CON] conference: string [CNS]	bed
subject headings [SHD]	ress
shelf mark [SHB] year of publication [YPU]	
	all subjects [ASB] author [AUT] tttle: keywords [TTL] beginning of a title [BGT] any number (ISSN, ISBN) [NUM] corporation: keywords [COR] corporation: string [COS] conference: keywords [CON] conference: string [CNS] publisher, publishing place [PUB] subject headings [SHD] systematic code [SYS] shelf mark [SHB]

If you find the book in the returned output list, note the book's shelf mark. It will help you to locate the book on the shelves. The request info shows whether the book is available.

results search [and] (all words [ALL]) spacecraft thermal control handb

Title:	Spacecraft thermal control handbook
Part:	Vol. 2: Cryogenics / Martin Donabedian, ed
Other persons:	Donabedian, Martin
Published:	El Segundo, Calif. : Aerospace Press [u.a.]
Extent:	XVI, 641 S. : graph. Darst.
ISBN:	1-88498-914-4
Subject headin	a:cooler
1	radiator
Shelf mark:	<u>B 11/62</u>
Request info:	lendable for MPI staff
<i></i>	Available at the location.

How to register books at the library terminal

Before you take a book out of the library you must register it at the library terminal. Place it at the centre of the shelf in front of the screen, have your **MPS entrance card** available and follow the instructions on the terminal screen.





Books which have been identified and registered are listed on the screen. Do not forget to press "done" when all books are listed.

Borrowed books will be screened in this way:

Nr.	Titel	Rückgabe	Status
1	The Theory of Rotating Fluids / by Harvey P Greenspan	04.08.2009	Ausleihe erfolgreich 😡
2	Spherical functions of mathematical geosciences: a scalar, vect	04.08.2009	Ausleihe erfolgreich 🔘
3	The sun kings: the unexpected tragedy of Richard Carrington and	04.08.2009	Ausleihe erfolgreich 🔘

How to return a book



To return a book, you do not need to identify yourself with the library terminal. Just place the book at the centre of the terminal shelf and click on "book return". Please do not bring the book back to its original location on the book shelves but deposit it next to the terminal in the "books to be returned" corner.

How to extend the lending period

This can simply be achieved from your office terminal. Visit the OPAC web page (see: How to find books), log in via "borrower information", by entering the card number from your MPS card. Your default password consists of the three leading letters of your surname. "password" allows you to change your password from the default. This is highly recommended!

send		get access to your bor
Sellu		u can do this by enterin ick on the send button
numbe	r	00000232
passw	ned	

dat	loans reservations Cos	ts password			
outstanding loans					
renew Click on renew to renew the selected loans.					
🗹 🗆 title	shelf mark	status	volume	expiry date	
🔽 1. Quantitative aspects of magnetospheric physics / l	.R. Lyons; D. C 9/48	on loan, 0 reminder(s)		04-08-2009	

"Loans"

lists the books you have borrowed from the library and the date when they will have to be returned. To extend this date, mark the respective item and click on "renew".

How to borrow journal volumes

You will find a list of our print journals through the respective link on our library web page.

Volumes dating from the last five years are deposited in journal shelves in the room next to the library reading room. Older volumes are archived downstairs below the reading room.

There are two ways you have to borrow journal volumes:



Journal volumes which are marked by a blue dot in front of their shelf mark have to be borrowed at the "self-service"-terminal as described in "How to register books". This applies to the journal volumes in the room next to the

library reading room and the archive downstairs. For all other journals applies: Enter your name, office

number, and the present date in the card you find inside the volume.

Astron. Astr Rev.	ophys.	Z 29 13	13 (2	006)
mba	Zmor	Damin	Elekozy	2inanor Donan

Leave this card at the volume's location on the shelf.



To return a volume, just deposit it in the "books to be returned" corner next to the library terminal in the reading room.

Contact

In case you need a book or article which we do not have in our library, please contact your library team

Biblio@mps.mpg.de

Margit Steinmetz E-Mail: msteinmetz@mps.mpg.de 05556-979-274 Tel.:

Andrea Mißling

E-Mail:	<u>missling@mps.mpg.de</u>
Tel.:	05556-979-402

Our office can be found on the ground floor right next to the library reading room.

Feel free to contact us!



Max Planck Institute for **Solar System Research**

- Library -

www.mps.mpg.de/de/services/bibliothek



This leaflet will help you to...

- ✓ find books
- ✓ register books at the library terminal
- ✓ extend lending periods
- borrow journal volumes \checkmark